

1 **May 23, 2017**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Director Harris called the meeting to order at 5:03 p.m.

5 **THE INVOCATION GIVEN BY Deputy Chief Marovich.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman and Luevano.

9 **Absent:** Directors Munson and Thuner.

10 **Staff Present:** Deputy Chief Marovich, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: D/Cs Lucore and Mahr, B/Cs McReynolds and Wilson, FM
12 Koch and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** Director Harris addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **RECOGNITION OF JADE AND JULIE WORK AND PRESENTATION OF RESOLUTION — CHIEF**
19 **MAROVICH:** It was reported that the Works were called out of town unexpectedly and could
20 not attend. They have been invited to the June meeting and plan to attend. Matter tabled
21 until the June meeting.

22 3. **EMPLOYEE OATH OF OFFICE AND BADGE PINNING — CHIEF MAROVICH:** Chief Marovich
23 presented for installation the following new employees: Melinda Ost and Michael Gurney.
24 At the conclusion of the introductions, the members were sworn in. In addition, DFM Patty
25 Koch was introduced as the newly promoted Fire Marshal for the District. All members
26 were given an opportunity to introduce family and friends available for the event and were
27 pinned and congratulated by the Board.

28 4. **PRESENT AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF MAROVICH:** At the
29 April Board meeting, the Board selected the following individuals/groups to be recognized

30 for their extraordinary efforts: [1] **February 19, 2017 – Email re: Commendation for**
31 **Medic 1195**: FF/PM Mitch Igelsias, LTAF Jack Campbell. [2] **February 6, 2017 – Letter**
32 **re Fire Crew Presentation for GANAS & Teen GANAS**: Captain Eddie Jones, Engineer
33 Nick Quinn, FF/PM Leo Espinoza. [3] **Undated Thank You Card – Station 4C**: Captain
34 Rob DeCamp, Engineer Danny Sahagun, FF/PM Dennis Soriano and FF/PM Klayton
35 Symmes. [4] **February 10, 2017 — Thank You Card: Engine 1111**: Captain Rich Berry,
36 Engineer Jason Bracci, FF/PM Ryan Lewis; **Medic 1191**: FF/PM Montana Dye and LTAF
37 Christopher Pena. [5] **Undated Thank You Note: Engine 1114**: Captain Jones, Engineer
38 Benoit, FF/PM Spencer; **Engine 1511**: Captain MacMillan and Vol. FF Sheggrud; and
39 **Medic 1194**: FF/PM Glasgow and LTAF Cain. Individuals/groups that were present at the
40 meeting were presented with awards/gift cards, thanked and congratulated by the Board.
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42 **ACTION AGENDA**

43 **CONSENT ITEMS:**

- 44 5. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR APRIL 2017**
- 45 6. **REVIEW AND ACCEPT SPECIAL BOARD MEETING FOR MAY 15, 2017**
- 46 7. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MAY 2017**
- 47 8. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

48 Director Harris inquired whether there were any questions on Consent Items 5-8. There
49 being no discussion, Director Harris asked for a motion to approve the Consent Agenda.
50 On a motion by Director Luevano, seconded by Director Hoffman, the motion to approve
51 the Consent Agenda Items as presented, passed unanimously.
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53 **ACTION ITEMS:**

- 54 9. **SET PUBLIC HEARING DATE/TIME CERTAIN JULY 25, 2017 (5:15 P.M.) — FOR**
55 **ESTABLISHMENT OF EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF**
56 **RESOLUTION — DFM KOCH AND CHIEF MAROVICH**: Chief Marovich presented the request to
57 set the public hearing for Mitigation Plan to the Board for approval, noting the July dates
58 for the hearing. Further information the Mitigation Plan will be presented at the July

59 meeting. Brief discussion ensued regarding the current rate, the account and how the
60 funds may be utilized. On a motion by Director Luevano, seconded by Director Hoffman,
61 the motion to set the hearing for the date and time certain as presented passed
62 unanimously.

63 10. **REVIEW AND APPROVE AWARD OF CAPITAL PLAN REPLACEMENT RESERVE STUDY —**

64 **CHIEF MAROVICH:** Chief Marovich presented the Staff recommendation and results of the
65 Request for Proposals, noting the Board had recently given Staff direction to pursue a
66 facility condition assessment. A total of three proposals was received, each of which was
67 evaluated by Staff for: (1) compliance with submittal requirements, (2) ability to fulfill the
68 intended scope of work, (3) qualifications of the consultant(s), (4) timeliness and (5) cost.
69 The Staff recommended awarding the contract to the lowest responsible/responsive
70 bidder, Roy Jorgensen Associates Inc., in the amount of \$24,482. It was noted the funding
71 for this Study would come from the Contingency Funds. It is anticipated the proposer
72 would complete the project by July 18th. On a motion by Director Luevano, seconded by
73 Director Hoffman, the motion to award the contract to Roy Jorgensen Associates Inc. for
74 \$24,482 and to fund the Study from the Contingency Funds passed unanimously.

75 11. **REVIEW AND APPROVE RECOMMENDATIONS FOR NEXT PHASE OF SAFER DEPLOYMENT**

76 **TRIAL — CHIEF MAHR AND CHIEF MAROVICH:** Chief Marovich presented the report to the
77 Board regarding the proposed plan for moving forward with the next phase of the SAFER
78 Deployment Trial. He informed the Board that since the completion of Station 5, the
79 Station 3's "first-due" footprint has lessened; thereby, improving Station 5's response times
80 into the Morro Hills area. In addition, Station 3 and 5 are within 2.6 mile of one another, in
81 the historically slowest part of our District; in the area which we have the most assistance
82 from our automatic aid partners; and in the area least probable to have population growth.
83 The District has a 9-month window remaining on SAFER 1, with two trial deployment
84 studies. Based on what we've learned, we're now faced with an opportunity to implement
85 a final trial to "test" another deployment model before SAFER expires. The District wishes
86 to evaluate whether the addition of a career Engineer to the Captain at Station 6 would
87 assist the District in meeting its goals of having Station 6 open more frequently, lowering

88 District risk and increasing Volunteer oversight. Furthermore, the District realizes the
89 closure of Fallbrook Hospital our ambulance utilizations have steadily increased to the
90 point that our third ambulance has become a necessity. Discussion ensued regarding
91 data collection and how accurate this reflects activity in the District. Board members
92 suggested the Staff obtain whatever software they need to compile the necessary data.
93 Chief Lucore noted that North Comm has expanded their staff and has new software to
94 achieve this collection and evaluation. Board members felt a soft closure of Station 3, with
95 reassignment of personnel to Station 6, along with public education regarding the Phase III
96 implementation should begin, with a plan to be brought back to the Board. On a motion by
97 Director Hoffman, seconded by Director Luevano, the motion to reassign Station 3
98 personnel to Station 6, development of a Plan for implementation, with the final
99 determination to be brought back to the Board for approval in June, passed unanimously.

100 101 **DISCUSSION AGENDA**

102 12. **REVIEW OF DRAFT PRELIMINARY BUDGET – CHIEF MAROVICH:** Chief Marovich
103 presented the first look at the Preliminary Budget to the Board for review noting the
104 Preliminary Budget will be presented in June for the Board’s approval. Chief Marovich
105 noted the following significant changes: **Revenue:** The District is anticipating an increase
106 in property tax revenue of approximately \$591,987 over budgeted in FY 15/16; 10%
107 increase in call volume; increase in construction and small increase to mitigation fees;
108 restricted funding due to the SAFER Grant. **Expenses:** Increases due to a potential pay
109 raise dictated by the MOU formula; PERS healthcare increases; Fleet Plan expenses to
110 maintain the Plan timeline. Discussion ensued regarding Station 4 improvements and
111 amounts not spent last year. It was proposed that if possible, more funds be added the
112 Contingency Fund, a Capital Fund and recommendations for the roll over amounts.
113 Directors were invited to meet with Chief Marovich to discuss any questions/concerns/input
114 they may have for the budget.

117 **STANDING DISCUSSION ITEMS:**

118 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter “*AB 987: Major*
119 *Shift for Retaliation Claims.*” Brief discussion ensued regarding whether a request for
120 accommodation constitutes a protected activity. This is informational only, no action
121 required.

122 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,
123 Informational only, no action required.

124 ● **BOARD RECOGNITION PROGRAM:** See Item No. 4.

125 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles, including the
126 potential for Fallbrook Hospital. This is informational only, no action required.

127 ● **COMMENTS:**

128 ● **STAFF REPORTS/UPDATES:**

129 ● **STEPHEN MAROVICH, FIRE CHIEF/CEO:** Chief Marovich informed the Board the 2015
130 Audit is expected to begin on May 31, 2017. The District is moving forward with
131 transitional changes for IT, both in format and service provider. He opined he has a good
132 team working on the transition. Informational only, no further action required.

133 ● **CHIEF OFFICERS AND OTHER STAFF:**

134 ● **BOARD:** Board members congratulated Chief Lucore on his retirement and wished
135 him well in the future.

136 ● **BARGAINING GROUPS:** A/P Jones updated the Board on the Association activities,
137 noting the upcoming car show/pancake breakfast on May 28th and the golf tournament on
138 June 15th. He informed the Board the proceeds would be going to the Foundation for
139 Senior Healthcare and the Krainock Family, who are experiencing health challenges.

140 ● **PUBLIC COMMENT:** No comments.

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142 **CLOSED SESSION**

143 At 6:10 p.m., Director Harris inquired whether there was a motion to adjourn to Closed
144 Session. On a motion by Director Hoffman, seconded by Director Luevano to go into
145 Closed Session, Director Harris read the items to be discussed in Closed Session and the

146 Open Session was closed. A short break ensued after the reading of the Closed Session
147 Items. At 6:15 p.m., and the Board entered Closed Session to hear:

148 CS-1. **ANNOUNCEMENT — DIRECTOR HARRIS**: An announcement regarding the items to be
149 discussed in Closed Session was made prior to the commencement of Closed Session.

150 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**

151 **— CHIEF MAROVICH**:

152 PROPERTY LOCATION: 330 S. Main Avenue, Fallbrook, CA 92028;

153 PARTIES: North County Fire Protection District (Purchaser) and Ian Forsythe (Seller);

154 UNDER NEGOTIATION: Terms of Purchase;

155 DISTRICT NEGOTIATORS: Chief Marovich, District Counsel James

156 CS-3. **THREATENED LITIGATION OUTSIDE OF OPEN MEETING — GOVERNMENT CODE**

157 **§ 54956.9(e)(5) — CHIEF MAROVICH**: Claimant is a member of public alleging assault by
158 District employee.

159 CS-4. **REPORT FROM CLOSED SESSION — DIRECTOR HARRIS**

160 ● **REOPENING OPEN SESSION**:

161 On a motion by Director Hoffman, which was seconded by Director Luevano and which
162 passed unanimously, the Board returned to Open Session at 6:25 p.m. The following items
163 were reported out to the public:

164 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE**

165 **§ 54956.8 — CHIEF MAROVICH**: No reportable action.

166 CS-3. **THREATENED LITIGATION OUTSIDE OF OPEN MEETING — GOVERNMENT CODE §**

167 **54956.9(e)(5) — CHIEF MAROVICH**: No reportable action.

168 **ADJOURNMENT**

169 A motion was made at 6:30 p.m. by Director Hoffman and seconded by Director Luevano,
170 to adjourn the meeting and reconvene on June 27, 2017, at 5:00 p.m. The motion carried
171 unanimously.
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175 Respectfully submitted,

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178 Loren Stephen-Porter

179 Board Secretary

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181 Minutes approved at the Board of Director's Meeting on: June 27, 2017

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